



SIXTH CIRCUIT COURT OF APPEALS

Public Interested Person Manual

Last Update October 15, 2014

Public Interested Person

Members of the public interested in following a particular case pending in this court may now do so as a “Public Interested Person”. You must first register for a login and password through PACER at www.pacer.gov. When you complete your registration, please select “other (not a public filer)” as the role type. You will receive an email with your username and password. Use this information to login the Sixth Circuit CM/ECF website. Then follow these steps to receive notifications in a specific case.

1. To receive notice for cases that you are interested in, please select the **Utility** option and **Notice for Cases of Interest**.



2. Enter an e-mail address where you would like the notices to be sent, or, you can choose an e-mail address that is already on file by selecting the drop-down.
3. Select the Notice of Docketing Activity Frequency. Choosing “**Daily Summary**” will give you the notification summarizing all case(s) of interest toward the end of each business day. Choosing “**Each Transaction**” will give you a notification immediately after the event is entered on the docket report.

4. Enter in the case number that you wish to receive a notice and click **Search & Add**.
5. The case number will appear in the **Cases of Interest Selected** box. Repeat this step for additional case numbers.
6. When you have added all of the case(s), which you would like to receive notice, please click **Update** and then **Done**. You will now receive notification of filings that take place in the case(s) listed in your Cases of Interest Selected box.

E-mail Notice for Cases of Interest for Wags, Aaron P.

Utilities Logout

Note: These settings will apply only to notices for cases of interest.

☐ Enter E-mail Address:

☒ Choose E-mailAddress on File: kris_napolitano@ca6.uscourts.gov

Notice of Docket Activity Frequency:

☒ Individual for each transaction

☐ Daily summary

Enter Case Number: 80-3035 Search & Add

Cases of Interest Selected

[New]80-3035 Alma Potts v. Water Quality Assurance Syndic

Remove

Update Done

7. If you wish to be removed from a case(s) on your list, highlight the case in the **Cases of Interest Selected** box and click the **Remove** button.

8. When an event is entered on the docket report you will receive a **Notice of Docket Activity (NDA)**. You may click on the hyperlink of the case number and log into PACER to review the docket report. You may also click on the hyperlink of the document and log into PACER to retrieve the document filed. PACER charges may apply.

NOTE TO PUBLIC ACCESS USERS Judicial Conference of the United States policy permits attorneys of record and parties in a case (including pro se litigants) to receive one free electronic copy of all documents filed electronically, if receipt is required by law or directed by the filer. PACER access fees apply to all other users. To avoid later charges, download a copy of each document during this first viewing.

United States Court of Appeals for the Sixth Circuit

Notice of Docket Activity

The following transaction was filed on 10/15/2014

Case Name: Alma Potts v. Water Quality Assurance Syadic

Case Number: [80-3035](#)

Document(s): [Document\(s\)](#)

Docket Text:

BRIEFING LETTER SENT setting briefing schedule: appellant brief due 11/28/2014; appellee brief due 12/30/2014; (KN)

Notice will be electronically mailed to:

Mr. Glen Paul Napo: Kris_Napolitano@ca6.uscourts.gov

Ms. Angela Marie Smith: kris_napolitano@ca6.uscourts.gov

The following document(s) are associated with this transaction:

Document Description: Briefing Letter

Original Filename: /opt/ACECF/live/forms/napolik_803035_5190208_StandardBriefingLetterECF.pdf

Electronic Document Stamp:

[STAMP acecfStamp_ID=1105031299 [Date=10/15/2014] [FileNumber=5190208-0]

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